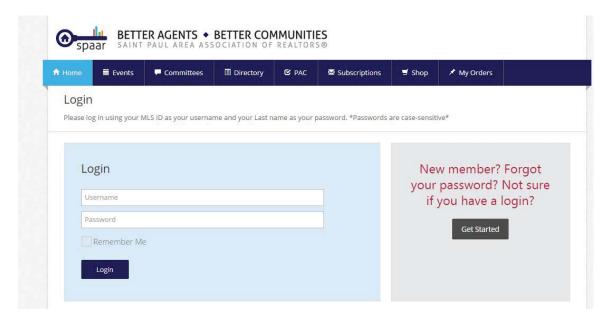
2022 SPAAR Membership Renewal – Making payment via the member portal

Go to <u>www.spaar.com</u> and click on "Login" in the upper right-hand corner of the homepage. You will login with your portal username and password.



Once logged in, you will click on "My Orders" in the upper right-hand corner of your portal homepage. You will see your 2022 SPAAR membership renewal order listed. Click on the "Pay Dues" link to the left or right of the appropriate order.



You will see the following screen listing the items included in your 2022 SPAAR membership renewal order:

 Member Type
 Term

 REALTOR
 1/1/2022 to 1/1/2023

Product	List Price	Your Price	Qty	Total
S2201 - 2022 SPAAR Local Dues	\$159.00	\$159.00	1	\$159.00
S2202 - 2022 MNAR State Dues	\$185.00	\$185.00	1	\$185.00
S2203 - 2022 NAR National Dues	\$185.00	\$185.00	1	\$185.00
S2211 - MN-RPAC Member Investment* Edit	\$50.00	\$50.00	1	\$50.00
S2214 - Charitable Foundation - Voluntary Edit	\$20.00	\$20.00	1	\$20.00
S2215 - Toys for Joy - Voluntary Edit	\$20.00	\$20.00	1	\$20.00

Subtotal: \$619.00

Discount: \$0.00

Tax: \$0.00

Shipping: \$0.00

Total: \$619.00

Balance: \$619.00

Back Pay Now Print

At this point, you will have the ability to make adjustments to the optional items listed on your order.

- MN-RPAC Member Investment
- Charitable Foundation Voluntary
- Toys for Joy Voluntary

To the right of each optional item, there is an "Edit" link.

Member Type REALTOR	Term 1/1/2022 to 1/1/20	1/2023			
Product	List Price	Your Price	Qty	Total	
S2201 - 2022 SPAAR Local Dues	\$159.00	\$159.00	1	\$159.00	
S2202 - 2022 MNAR State Dues	\$185.00	\$185.00	1	\$185.00	
S2203 - 2022 NAR National Dues	\$185.00	\$185.00	1	\$185.00	
S2211 - MN-RPAC Member Investment* Edit	\$50.00	\$50.00	1	\$50.00	
S2214 - Charitable Foundation - Voluntary Edit	\$20.00	\$20.00	1	\$20.00	
S2215 - Toys for Joy - Voluntary Edit	\$20.00	\$20.00	1	\$20.00	
				btotal: \$619.00	

Shipping: \$0.00

Total: \$619.00

Balance: \$619.00

Tax: \$0.00

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If you click on the "Edit" link, it will give you the ability to increase/decrease the amount of the contribution or you may checkmark, "I do not wish to make a contribution at this time". Once you have made the appropriate adjustment to the optional item, click on the "Update Order" button. This will bring you back to your updated order. Then follow the same steps to adjust the other two optional items if necessary.

Contribution Amount [optional]	I do not wish to make a contribution at this time.
50.00	
Update Order	

Once you have made any adjustments you wish to do regarding the optional items, you will want to verify the amount that will be charged in the lower right-hand corner of your order summary page. Then click on, "Pay Now". Please follow the prompts to put in your credit card information and make payment of your 2022 membership renewal order.

Duna di und				
Product	List Price	Your Price	Qty	Total
52201 - 2022 SPAAR Local Dues	\$159.00	\$159.00	1	\$159.00
S2202 - 2022 MNAR State Dues	\$185.00	\$185.00	1	\$185.00
52203 - 2022 NAR National Dues	\$185.00	\$185.00	1	\$185.00
52211 - MN-RPAC Member Investment* Edit	\$50.00	\$50.00	1	\$50.00
52214 - Charitable Foundation - Voluntary Edit	\$20.00	\$20.00	1	\$20.00
52215 - Toys for Joy - Voluntary Edit	\$20.00	\$20.00	1	\$20.00
			Su	ubtotal: \$619.00
			Di	scount: \$0.00
				Tax: \$0.00
			Sh	ipping: \$0.00
				Total: \$619.00
			В	alance: \$619.00

If you do have any questions regarding your 2022 SPAAR membership renewal, please contact the Association office at 651-776-6000. Thank you!