



Saint Paul Area Association of REALTORS®
METROYPN
YOUNG REAL ESTATE PROFESSIONALS NETWORK
GROW. CONNECT. ENGAGE.

ABOUT METROYPN

MISSION

The Metro Young Professionals Network (YPN) exists to aid new real estate professionals in growing their leadership abilities, connecting with other professionals, and engaging in the Association.

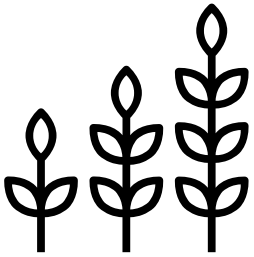
NOT JUST FOR THE YOUNG

MetroYPN is not just for young people but for the young at heart. Whether you are just starting out your real estate career or looking to grow your network, MetroYPN is for you!

ACTIVITIES

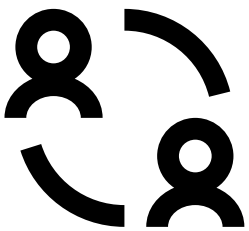
MetroYPN holds multiple networking and training opportunities every year. Notable events include the MetroYPN Kick-off and the SPAAR Social Mixer Tour.

Values



GROW.

MetroYPN focuses on growing not only your leadership abilities but also providing a way to grow your professional network, hone your networking skills, and much more.



CONNECT.

MetroYPN provides a way to connect with other real estate professionals in your area through fun outings, social mixers, and educational opportunities.



ENGAGE.

MetroYPN is an entryway for SPAAR members to engage in association activities and be a starting point for those looking to become leaders in the association.

METROYPN

TWO WAY TO GET INVOLVED



COMMITTEE

The first way is through being on the MetroYPN Committee. The committee brainstorms new ideas, organizes events, and leads the network. It is a great place to grow your leadership abilities and create strong association connections.

NETWORK

The second way to get connected is by joining the MetroYPN Network. The network is for people to connect with other real estate professionals, attend YPN events, be apart of the Facebook group, and more!



COMMITTEE ROLES & EXPECTATIONS

OVERVIEW

**EVERY INDIVIDUAL SERVING
ON A COMMITTEE MUST SIGN THIS FORM**

In order to accomplish SPAAR committee work, the committee chair, committee members and staff need to form a partnership, with each fulfilling their respective roles.

In addition, all committee members need to make a commitment to attend meetings, be on time, be familiar with the SPAAR Strategic Plan and know the rules of parliamentary procedures.

CHAIR

The Committee Chair is subject to approval by SPAAR's President, represents the committee before the board of the directors, and leads all the committee's activities.

- Lead and actively participate in all committee meetings. As a committee leader, the chair is expected to work with staff to prepare agenda items for each meeting and to facilitate committee discussion using standard rules of order.
- Assist in preparing the budget and work plan for the upcoming year. As a committee leader, the chair will work with the vice chair and staff to prepare the budget and lead the presentation before the SPAAR Finance Committee.
- Participate in all meetings and events as outlined in the Meeting and Events Schedule, including Cross Committee meetings, Board of Directors' meetings, and committee events. As a committee leader, the chair will provide updates to Association leaders and represent SPAAR's Affiliate Committee.
- Collaborate with SPAAR staff to develop and prioritize the work and goals of the committee. As a committee leader, the chair will actively provide leadership to assure committee charge is met, assigning tasks to committee members as necessary.

MEETING MANAGEMENT

- Facilitate the meeting according to the agenda
- Welcome committee members, excuses anyone who may not belong
- Manages the business of the committee
- Does not vote unless to break a tie
- Keeps discussions within the meeting (no parking lot meetings) - "one committee unit" means you share the benefits and burdens of the committee's actions and decisions.

ROLES & RESPONSIBILITIES

VICE CHAIR

The Vice Chair is subject to approval by SPAAR's President, joins the Chair in representing the committee, and leads the subcommittee, assigning tasks to committee members as necessary.

- Attend and actively participate in all committee meetings. As a member of the committee, the vice chair is expected to review meeting materials before each meeting in order to share ideas with other committee members and to lead committee meetings in the Chair's absence.
- Assist in preparing the budget and work plan for the upcoming year. As a committee leader, the vice chair will work with the chair and staff to prepare the budget and join the presentation before the SPAAR Finance Committee.
- Participate in all meetings and events as outlined in the Meeting and Events Schedule, including Cross Committee meetings and committee events. As a committee leader, the vice chair will provide updates to Association leaders and represent SPAAR's Affiliate Committee.
- Collaborate with SPAAR staff to develop and prioritize the work and goals of the committee.

MEETING MANAGEMENT

- Backs up the Chair in facilitating meetings if the chair cannot attend.
- May introduce motions, at the request of the chair.
- Observes the chair and gains experience to lead the committee.
- May be named to lead projects, workgroups, by the chair.
- Voting member of the committee.
- Provides input for setting meeting agendas.
- Keeps discussions within the meeting (no parking lot meetings) - "one committee unit" means you share the benefits and burdens of the committee's actions and decisions.

ROLES & RESPONSIBILITIES

MEMBERS

The committee discusses, evaluates, and directs staff and association resources.

- Voting member of the committee; a SPAAR member.
- Make attendance at committee meetings a priority (see attendance policy).
- Review meeting materials before each meeting in order to share ideas with other committee members.
- Actively participate, but do not monopolize the discussion. Respect others' points of view.
- Ask for clarification if needed and provide written or verbal feedback on assigned tasks by committee leaders in a timely fashion.
- Attend committee hosted events as representatives of SPAAR and its affiliate members.
- Keeps discussions within the meeting (no parking lot meetings) - "one committee unit" means you share the benefits and burdens of the committee's actions and decisions.

Get Connected

To get involved in the MetroYPN Committee or Network, visit our website!

www.spaar.com/metroypn-committee

