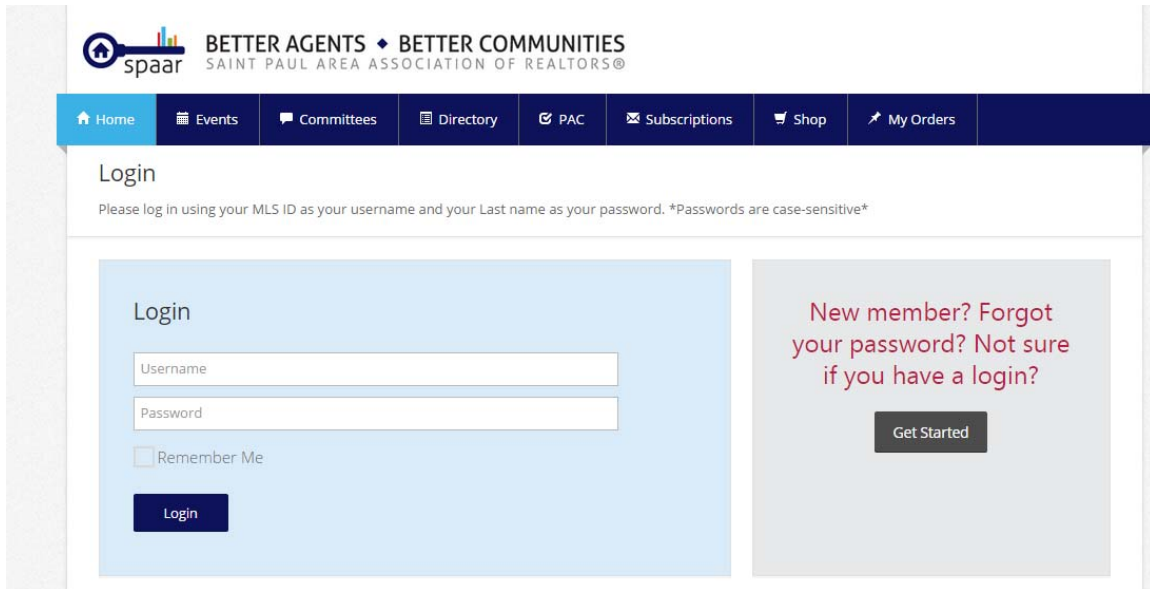


2023 SPAAR Membership Renewal – Making payment via the member portal

Go to www.spaar.com and click on “Login” in the upper right-hand corner of the homepage. You will login with your portal username and password.



Once logged in, you will click on “My Orders” in the upper right-hand corner of your portal homepage. You will see your 2023 SPAAR membership renewal order listed. Click on the “Pay Dues” link to the left or right of the appropriate order.

Pay Dues	2023 SPAAR Annual Membership Renewal - 2023 SPAAR Primary REALTOR Dues Schedule (ORD-312542-X4L9D1)	08/19/2022	\$664.00	Default Dues Item	Pay Dues	\$664.00
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You will see the following screen listing the items included in your 2023 SPAAR membership renewal order:

Member Type

REALTOR

Term

1/1/2023 to 1/1/2024

Product	List Price	Your Price	Qty	Total
S2301 - 2023 SPAAR Local Dues	\$179.00	\$179.00	1	\$179.00
S2302 - 2023 MNAR State Dues	\$200.00	\$200.00	1	\$200.00
S2303 - 2023 NAR National Dues	\$195.00	\$195.00	1	\$195.00
S2311 - MN-RPAC Member Investment* Edit	\$50.00	\$50.00	1	\$50.00
S2314 - Charitable Foundation - Voluntary Edit	\$20.00	\$20.00	1	\$20.00
S2315 - Toys for Joy - Voluntary Edit	\$20.00	\$20.00	1	\$20.00

Subtotal: \$664.00

Discount: \$0.00

Tax: \$0.00

Shipping: \$0.00

Total \$664.00

Total \$664.00

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At this point, you will have the ability to make adjustments to the optional items listed on your order.

- MN-RPAC Member Investment
- Charitable Foundation – Voluntary
- Toys for Joy – Voluntary

To the right of each optional item, there is an “Edit” link.

Member Type	Term			
REALTOR	1/1/2023 to 1/1/2024			
Product	List Price	Your Price	Qty	Total
S2301 - 2023 SPAAR Local Dues	\$179.00	\$179.00	1	\$179.00
S2302 - 2023 MNAR State Dues	\$200.00	\$200.00	1	\$200.00
S2303 - 2023 NAR National Dues	\$195.00	\$195.00	1	\$195.00
S2311 - MN-RPAC Member Investment* Edit	\$50.00	\$50.00	1	\$50.00
S2314 - Charitable Foundation - Voluntary Edit	\$20.00	\$20.00	1	\$20.00
S2315 - Toys for Joy - Voluntary Edit	\$20.00	\$20.00	1	\$20.00

Subtotal: \$664.00
Discount: \$0.00
Tax: \$0.00
Shipping: \$0.00
Total \$664.00
Total \$664.00

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If you click on the “Edit” link, it will give you the ability to increase/decrease the amount of the contribution or you may checkmark, “I do not wish to make a contribution at this time”. Once you have made the appropriate adjustment to the optional item, click on the “Update Order” button. This will bring you back to your updated order. Then follow the same steps to adjust the other two optional items if necessary.

Contribution Amount [optional]

I do not wish to make a contribution at this time.

50.00

Update Order

Once you have made any adjustments you wish to do regarding the optional items, you will want to verify the amount that will be charged in the lower right-hand corner of your order summary page. Then click on, “Pay Now”. Please follow the prompts to put in your credit card information and make payment of your 2023 membership renewal order.

Member Type

Term

REALTOR

1/1/2023 to 1/1/2024

Product	List Price	Your Price	Qty	Total
S2301 - 2023 SPAAR Local Dues	\$179.00	\$179.00	1	\$179.00
S2302 - 2023 MNAR State Dues	\$200.00	\$200.00	1	\$200.00
S2303 - 2023 NAR National Dues	\$195.00	\$195.00	1	\$195.00
S2311 - MN-RPAC Member Investment* Edit	\$50.00	\$50.00	1	\$50.00
S2314 - Charitable Foundation - Voluntary Edit	\$20.00	\$20.00	1	\$20.00
S2315 - Toys for Joy - Voluntary Edit	\$20.00	\$20.00	1	\$20.00

Subtotal: \$664.00

Discount: \$0.00

Tax: \$0.00

Shipping: \$0.00

Total \$664.00

Total \$664.00

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If you do have any questions regarding your 2023 SPAAR membership renewal, please contact the Association office at 651-776-6000. Thank you!